



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	NAGRIK SHIKSHAN SANSTHA'S COLLEGE OF COMMERCE AND ECONOMICS
Name of the head of the Institution	Dr. Shamim Sayed
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02223520261
Mobile no.	9821888102
Registered Email	nsscomm@gmail.com
Alternate Email	dhi.ovhal@gmail.com
Address	NSS Educational Complex, M. P. Mill Compound, Behind A.C.Market,94, Tardeo , Mumbai-34
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400034																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Dhiraj Ovhal																								
Phone no/Alternate Phone no.	02223510203																								
Mobile no.	9768937121																								
Registered Email	nsscomm@gmail.com																								
Alternate Email	dhi.ovhal@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.nsseducation.org/degreecollege/pdf/aqar-2018-19.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.nsseducation.org/degreecollege/pdf/Academic%20Calendar%202019-20.pdf																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.08</td> <td>2011</td> <td>27-Mar-2011</td> <td>26-Mar-2016</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.78</td> <td>2017</td> <td>28-Mar-2017</td> <td>27-Mar-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	B	2.08	2011	27-Mar-2011	26-Mar-2016	3	B++	2.78	2017	28-Mar-2017	27-Mar-2022
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2	B	2.08	2011	27-Mar-2011	26-Mar-2016																				
3	B++	2.78	2017	28-Mar-2017	27-Mar-2022																				
6. Date of Establishment of IQAC			12-May-2006																						
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback on Curriculum	21-Jan-2020 6	213
Annual Prize Distribution programme for graduate and post- graduate students for the 2019-20	29-Feb-2020 1	175
Regular Meetings of IQAC (Eight Meeting conducted in throughout year) with monitoring	21-Jun-2020 8	76
Online quiz competition for SY/TYBCom Students	21-May-2020 3	200
One Day Multidisciplinary National Conference On	25-Apr-2020 1	700
Arranged CAS Promotion Interview for teaching faculty	17-Oct-2019 1	50
One Day Faculty Development Programme On	07-Mar-2020 1	40
One Day Workshop On IPR	11-Jan-2020 1	96
Guidance lecture on How to prepare PPT	30-Aug-2019 1	85
FDP- Guidance lecture on	20-Jul-2019 1	10
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.Raj Soshte	Minor Research Project	Mumbai University	2020 365	30000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Making the teachers acquainted with the values of institutional accreditation and the new methodology and revised guidelines of NAAC accreditation through various session / guidance lectures.
Making the students aware about the Intellectual Property Rights and procedures conducted workshop on Intellectual Property Rights
Imparting the knowledge among the students on use of ICT through training programmes and seminar/Workshop
Providing the research platform to teachers and students for presentation and publication of their research papers through organising National Seminar.
Making the Teachers aware "Interpersonal Relation and Students interactions " through Faculty Development Programme "

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Imparting knowledge about Power Point Presentation among the students	Conducting training lectures and workshops and ppt competitions and presentation of projects through ppt. also encouraging research activities on ppt
IQAC has to be collected feedback about curriculum designing form various stakeholders such as Feedback from students, Teachers, Parents, Aluminise, Industrialist, Management, etc. Feedbacks of the Teachers are also collected through online platform such as email, Google docs, Google classroom, etc.	Better Understanding the Curriculum and help to focus on students centric activities.
Computer training for the non- teaching	Automation of college Office. Purchase

staff of the college to Enhance their operational skill.	of new software for accounts and administration. Staff training programmes				
Mentor and Tutor activity	Personal counselling to students				
IPR Activity	Made the students aware about the Intellectual Property Rights and procedures				
Code of Conduct for Teachers and Students	Providing guidelines and rules and regulation. • Making the Teachers aware "Interpersonal Relation and Teacher Students interactions " through Faculty Development Programme "				
Organising National Seminar /Conference / Workshop on various subjects /issues,	Provided Research platform for the teachers and students. It is ensured that enhancing the Research knowledge of Teaching and Students.				
Faculty development programme on E-content, LMS, & Interpersonal Relation and Teacher Students interactions	Ensured the update and latest ICT knowledge and Skills among the faculty				
Fair admission process as per University guideline within prescribed time duration as well as direct payment of students fees in bank	Ensured fair admission in compliance with the Govt. Reservation policy and bank payments indicates financial accountability using online admission process.				
Sending important notifications to all stakeholders of the college through notice and using online platform of Google classroom . Even also Important notifications / Notices are also displayed throughout campus at different locations	Quick and Better intimation of notifications to all teaching, non-teaching staff of the college and the students.				
View File					
14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> </thead> <tbody> <tr> <td>College Development Committee</td><td>03-Oct-2020</td></tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	03-Oct-2020
Name of Statutory Body	Meeting Date				
College Development Committee	03-Oct-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	28-Jan-2020				

17. Does the Institution have Management Information System ?	Yes
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The college has dedicated MIS as follows:</p> <ul style="list-style-type: none"> • Information disseminated through college website. • E Prospectus • Mentoring, guidance and emotional counseling for Covid19 for the students since March, 2020 through whats app groups/ google classroom, Each teacher mentors 30 students. • Zoom software License purchased for Online Webinars, Academic Events and meetings. • Online Updation of information to AISHE Portal of MHRD • The personnel and payroll management is done through esevaarth pranali (HTE Sevaarth) • Online Attendance through Digital Edu software. Attendance is marked through RFID cards and hand readers and uploaded on online portal (nsseducation.digitaledu.in) by the respective subject teachers. SMS notifications to parents regarding low attendance and academic performance etc. • Online admission, enrolment/PRN generation, TC generation, eligibility and migration process, Scholarship Forms. The roster of the college is also prepared and maintained online to the divisional commissioner office and affiliated university. ETDS return filing, Online Application to RUSA for various development funds. Online generation of university examination forms, seating arrangement, hall tickets, results etc. Biometric attendance software for staff members • Tally ERP software for Accounts, MKCL Software for students database. <p>Library: We are using SOUL 2.0, OPAC NList, INFLIBNET, Computerized books, Barcoding system in library.</p> <ul style="list-style-type: none"> • For the data entry, we have followed the Unicode system. We are subscribing to National Library and Information Services Infrastructure for Scholarly Content (NLIST) funded by Ministry of Human Resource development under its National Mission on Education through ICT. Through this, Staff and students of our college can access to more than 6,000 Ejournals (including current issues with 5 to 10 year RTI Return Filing). • Regular Reporting and Approval of the Governing Body of the College. • Regular Meetings of the

	<p>Staff for Reporting and Approval. • Annual Academic Review Meeting to take stock of the academic infrastructure, academic facilities and achievements of the College and plan for the next academic session. • Online Examination Form. Parent Teacher meetings are also held. Social Network: Information to stakeholders through college website. Social Networks, Information provides to stakeholders through college website. • Information to stakeholders through social media such as you tube channels, instagram whatsapp and facebook Staff informed through SMS, Whatsapp group and verbally through meetings. Under the LMS, all faculties are using the Google classroom and whatsapp groups to provide Notes, Notice and all relevant information to F.Y.B.Com, S.Y.B.Com and T.Y.B.Com students. Staff salary notification and generation of salary slips is done online. Finance Accounting MIS Ledger records are maintained electronically through Tally. Students evaluate teachers online through TLAQ (Teaching learning Assessment Questionnaire) and outcome are evaluated, analyzed and computed. Likewise evaluation by parents is also available on the website. Feedback on curriculum is collected from various stakeholders such as Feedback from students, Teachers, Parents, Alumni, Industrialist, Management, etc. • College Academic Calendar to inform the Academic, Cultural, Sports and Social Events of the College • Examination Schedule. Career Guidance and Placement Cell and Alumni maintains its own Information on the website.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college, the curriculum designed by the University of Mumbai is followed. Faculties are given workload as per the UGC norms. Each department prepares its Learning Outcomes. Faculty makes efforts to monitor the academic performance of the students through Tests, Quizzes, Presentations and Assignments in addition to the university exams. Academic Calendar prepared at the beginning of the academic year gives a concrete plan for completion of syllabus, examinations and other curricular and extra- curricular activities to

be conducted during the year. Faculties prepare teaching plans in respective subjects to ensure timely completion of syllabus. Extra lectures are conducted as per the need of the topics/students. Induction programme for newly admitted F.Y.B.Com. Students are conducted as per UGC norms to provide information about curriculum and syllabus. Faculties who are members of Board of Studies (BOS) help in framing the syllabus and other faculties attend syllabus revision workshops organized by respective Board of Studies (BOS) where they contribute inputs in the form of feedback to make in the syllabus relevant to meet global needs and requirements. Faculties use a blend of different teaching methods as per the needs of the students and subjects such as use of Google classrooms, whatsapp groups for making announcements, distributing subject related material and notes, giving assignments and holding quizzes, organizing competitions like PPTs, Poster making, Debate, Essay, Elocution, Group discussion, Research paper presentation, etc. Field trips and Educational excursions are carried by the departments. Project work, dissertations are conducted for the fulfillment of their degrees. Seminars and workshops, Remedial Classes, Mentor mentee groups, Coaching for Entry in State and Center services (Competitive exams guidance lectures), Bridge and add-on courses, Training programmes, Short term certificate courses are a few initiatives that each department plans and conducts throughout the year to enable proper and effective delivery of curriculum and satisfy the needs of Slow learner as well as Advanced Learners. Teachers maintain Lecture Diaries and Reports of each activity conducted for proper documentation of events organized. The Principal, Head of Departments and IQAC also monitor the activities conducted throughout the year by each Department. Each department stakes up various activities throughout the year for effective implementation of the curriculum: Highlights of few activities conducted in the current year: Short term certificate courses for enhancing subject knowledge through practical approach and industry interface to the students: Certificate course in Tally ERP and Introduction to GST (3 months) in association with ICA, Bangalore. Certificate course on English Speaking (6 Months) in collaboration with CN Consultancy Services which is specialized in Soft skills training and Human Resourcing. Certificate course in "Computer Basics" and "Beautification Course" which are focused on employability skills. Field trips and Excursions : Educational visit to Monetary Museum of RBI on 05.02.2020. Study tour to Shilonda Nature Trail at National Park, Borivali on 18th December 2019. College has organized various Seminars, Conferences, Webinars on different topics for the students and teachers throughout the years. Arranged Business Fiesta to enhance the business skills among the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Tally ERP and Introduction of GST	Tally ERP and Introduction of GST	02/01/2020	90	Focus on employability	Knowledge about computerized Accounting
English Speaking course	English Speaking course	03/12/2019	180	Focus on employability	English speaking skill
Computer Basics	Computer Basics	05/01/2019	90	Focus on employability	Detailed training on the Computer basic programmes like MS

Beautification Course	Beautification Course	28/09/2019	90	Focus on employability	Office, Net Surfing etc. To provide training about Beautification Course and imparting the knowledge how to start beauty parlour
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	265	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Speaking course	03/12/2019	60
Beautification Course	28/09/2019	15
Tally ERP and Introduction of GST	02/01/2020	40
Computer Basics	05/01/2019	150
Bridge course on "Basics of Mathematics Statistics" organised by Department of Mathematics Statistics	03/07/2019	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Advanced Accountancy / Business Management	20

1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)****Feedback Obtained**

The Institute collects the feedback year wise from the stakeholders in a structured questionnaire. Feedback has taken form the various stakeholders such as Students, Teachers, Parents, Alumnus, Industrialist, Management, Non-Teaching Staff regularly. Regular feedback has been taken from students of the final year B.Com suggested by IQAC. The structured feedback forms include questions on the satisfaction level of students about the institution, curriculum and overall experience about events/ programmes. Feedback from the participants in workshops and seminars organized by our departments, which will considered as source of new ideas which implemented to upgrading the teaching learning methods. Feedback is taken from students on the curriculum also. All the feedback collected from the students on curriculum/syllabus, it is discussed by the faculty members during syllabus workshops organized by the Board of Studies. The college obtains feedback and suggestions from alumni and parents, it is analyzed and action has taken upon it. In addition, informal feedback is also received from time to time. Based on the feedback, the action has taken in the form of offering value-added courses, designing remedial and bridge courses and using more student-centric teaching methods. Faculty members of various functional committees (like Feedback Committee, Parent Teacher Association and Alumni committee etc.) suggest the input, forwarded by the IQAC of the college, in order to propose implementation by the Principal in the CDC meeting of the college. Feedback received from students formally and that collected through discussions with the students has been compiled and analyzed shown on the college website also. Feedback system helps for the overall development of students and institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile****2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	M.Com-II Bus. Management	60	2	2
MCom	M.Com- II Adv.Accountancy	120	88	88
MCom	M.Com- I Bus. Management	60	14	14
MCom	M.Com- I Adv.Accountancy	120	63	63

BCom	TYBCOM	360	278	278
BCom	SYBCOM	360	312	312
BCom	FYBCOM	360	415	360
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	950	170	12	12	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	10	9	Nil	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor Tutor Scheme is in progress in our college since the year 2008, where the IQAC allots a batch of students from any class to the teachers for academic and psychological counselling and play the role of mentors. The students approach their mentors in counselling sessions arranged by teachers and discuss their problems. The mentor then tries to solve their academic problems by requesting the respective subject teachers to clear the doubts and provide them remedial coaching. Every term minimum 2 Parents –teachers meetings are conducted where parents are given information about the college activities and also their wards progress. Parents are also given opportunity to meet the subject teachers and discuss the performance of their wards on one to one basis. Students are also free to approach the Principal and discuss their problems. In certain cases where the students are facing family or emotional problems. They are referred to professional counselors in reputed government or private hospitals. Every year Induction programme is arranged for newly admitted students to guide them. Guidance lectures on topics like, Team building personality development, Health and Hygiene, Yoga , career counselling etc are arranged by inviting experts in the specific areas.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
950	12	1:79

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Raj Soshte	Assistant Professor	<ul style="list-style-type: none"> Invited as Judge for Avishkar Inter collegiate Research Convention organized by Department of Students welfare University of Mumbai on 16th Dec., 2019 at Royal College, Mira road Bhayander.
2019	Dr.Raj Soshte	Assistant Professor	Invited by Board of Studies Commerce, University of Mumbai as special invitee for Syllabus framing for M.Com. Part I and Part II for E-commerce and Research Methodology subject Year 2019-20.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	M.COM-IV	IV	07/10/2020	Nill
MCom	M.COM-II	II	30/09/2020	Nill
BCom	T.Y.B.COM	VI	13/10/2020	29/10/2020
BCom	S.Y.B.COM	IV	21/03/2020	19/08/2020
BCom	F.Y.B.COM	II	20/03/2020	19/08/2020
MCom	M.COM-III	III	30/09/2019	08/01/2020
MCom	M.COM-I	I	30/09/2019	14/02/2020
BCom	T.Y.B.COM	V	21/10/2019	22/11/2019
BCom	S.Y.B.COM	III	23/10/2019	13/12/2019
BCom	F.Y.B.COM	I	24/10/2019	14/12/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts examinations following the guidelines of University of Mumbai. Choice based semester grading System for evaluation. Masking of Answer-books, Issue of Hall Tickets, Online filling of Examination Forms, Internal assessment and entry of Marks is done at college level. Examination forms, seating arrangement, hall tickets, results etc. are retrieved online from Digital University portal. There are separate rooms with necessary amenities for DEPDS- printing of Question papers, online assessment and Documentation of Examination records. Examination schedule and time tables are prepared well in advance. All important communications are displayed online on website and notice board. Receiving the question papers, submission of marks, remuneration bills towards examination work are observed using online system. College has a micro center with 5 computers for online assessment of T.Y.B.Com and M.Com answer books through MU portal. Internal assessment (Project/ viva/ practical) are conducted as per the rules either physically or online through emails and viva voce conducted. Results are declared in time as per the rules and displayed on notice board and website. Facilities like Photocopy, verification of marks, revaluation etc was given as per the guidelines. Remedial coaching for A.T.K.T. students and academically weak students. Moderators and External evaluators are appointed and their feedback obtained for transparency in assessment. Installation of CCTV cameras is done to act as security, control measure to avoid unfair means. A special committee is made for dealing with unfair means. These cases are dealt with in a strict manner as per the guidelines of the university. In view of revised examination guidelines issued by the University of Mumbai during Covid-19 lockdown since March 2020, COVID Helpline was provided to students on website. Batch-wise online meetings with all the students of F.Y./S.Y/T.Y/ M.com were conducted on Zoom platform with the support of all the teachers to provide information to the students and regularly update them and solve examination related iproblems. Students guidance through Tutor-mentor Whatsapp groups, Google classrooms, College Website, etc. Orientation programmes and Mock tests were conducted several times before examinations to make the students familiar about online examination system. Students information about their situation due to COVID 19 and feasibility to appear for exams was collected through google forms before conducting exams. As per the guidelines of University of Mumbai, the T.Y.B.Com and other backlog examinations were conducted through online mode using Examination software purchased from digital EDu pvt ltd. during the month of Oct to Dec.2020 due to the Covid -19 and lockdown situation. Arrangements were made for conducting Exams physically with all due precautions for those students who were unable to appear online exams. Examination Helplines were provided for the students. The college has followed Examination Time table which was assigned by the Lead college under the Cluster System of University of Mumbai.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For the smooth functioning of Academic and Administrative work throughout the year, at the beginning of the Academic session, the Academic Calendar Committee is formed in order to prepare the Academic Calendar for the academic year. • The academic calendar committee prepares an academic calendar within the broad framework prescribed by the University of Mumbai. • Various administrative committees for the smooth functioning of college activities are formed every year. These committees and Departments prepare their plans for activities to be conducted during the year. The Academic Calendar Committee prepares a tentative plan of curricular, co-curricular and extracurricular activities with the help of plans received from various committees and departments of the college. • Plans are reviewed and sanctioned in the staff meetings. Once the plans are final they are uploaded on website and notice board for students. The Principal and IQAC along with students council and other administrative bodies help in

implementing the tentative plan by necessary funding and monitoring. • The Examination committee prepares the Examination Schedule for conducting College examinations keeping in mind the Mumbai University Examination Schedule and regulations governing examinations. It includes tentative dates of Examination, Paper setting, Evaluation, result announcement, Mark sheet distribution etc. The college has followed Examination Time table which was assigned by the Lead college under the Cluster System University of Mumbai. These are incorporated in the Academic Calendar of the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.nsseducation.org/degreecollege/pdf/Programme%20Outcome%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
F.Y.B.Com	BCom	FYBCom I&II	360	360	100
S.Y.B.Com	BCom	S.Y.B.Com III&IV	312	312	100
T.Y.B.Com	BCom	T.Y.B.Com V& VI	320	269	84.06
M.Com- I year	MCom	M.Com Adv, Accountancy I & II	63	63	100
M.Com- I year	MCom	M.Com Bus. Management I &II	14	14	100
M.Com-II year	MCom	M.Com Adv, Accountancy III & IV	88	88	100
M.Com-II year	MCom	M.Com Bus. Management III &IV	2	2	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nsseducation.org/degreecollege/feedback.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor	365	Mumbai	0.3	0.3

Projects		University		
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop On Intellectual Property Rights- Trade Mark Procedure	IQAC and Business Law Department	11/12/2020
Training and Placement Programme Youth Employability Programme	Career and Placement Cell of College and Ms. Radhika Darde, Placement consultant and Trainer, Techno serve, Mumbai	14/10/2019
Career options after Graduation	Commerce Dept and Career and Placement Cell with association Mumbai Educational Trust - MET League of Colleges, Bandra	08/08/2019
Networking and Hardware Industry and opportunities	Career and Placement cell with JetkingInf otrain Ltd. Dadar (W) Mumba	17/01/2020
Career in Accountancy and Taxation	Department of Accountancy with Career and Placement Cell and Elite Accounts Academy , Mumbai	08/02/2020
Career in options in network marketing	Career and Placement cell of collegwe with Mr. Akhilesh Jain, Vestige Marketin g Private Ltd, Mumbai	02/12/2019
Communication and Employability Skill, Grooming and Etiquettes Presentation skill	Career and Placement cell of college with Ms. Shivani Kadulakar and Mr. Sudin Kakodkar Growth Centre Pvt. Ltd. Mumbai	17/09/2019
Employability Aptitude test for gradate and post graduate students	Career and Placement cell of College with NIIT Team of Mumbai	24/07/2020
Tally ERP and Resume writing	Career and Placement cell of College with ICA, Mumbai	06/01/2020
English Speaking	Busienss Communication Department and "CN Consultancy Services." Mumbai	03/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Entrepreneur ship Development Cell	Entrepreneur ship Development Cell	College	Business Fiesta	To inculcate innovative ideas and business acumen among the students	20/06/2020

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Accountancy/Comm/ Bus. Eco/EVS/Maths Stats/Bus Comm/Library	35	6.08
International	Accountancy/Comm/ Bus. Eco/EVS/Maths Stats/Bus Comm	15	6.06

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics and Statistics	1
Accountancy	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Study of Consumer	Dr. Shamim Sayed	Internat ional Journal of	2020	Nill	N.S.S. College of Commerce	Nill

Behaviour Towards Smartphones		Advanced Science and Technology, 29(7), pp 13195 - 13200. Vol. 29 No. 7 (2020)			and Economics	
Laplace decomposition method for nonlinear burger's-fisher's equation	Mrs. Amitha Rao	Advances in Mathematics: Scientific Journal	2020	Nill	N.S.S. College of Commerce and Economics	1
Numerical approximation of some nonlinear partial differential equations by laplace decomposition method	Mrs. Amitha Rao	Journal of Advanced Research In Dynamical and Control Systems	2019	Nill	N.S.S. College of Commerce and Economics	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Laplace decomposition method for nonlinear burger's-fisher's equation	Mrs. Amitha Rao	Advances in Mathematics: Scientific Journal	2020	Nill	1	N.S.S. College of Commerce and Economics
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	39	251	41	100
Presented papers	12	27	Nill	Nill
Resource	Nill	3	Nill	Nill

persons

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Dengue Malaria Awareness	NSS Unit and BMC Ward D	2	40
Poster Competition on BetibachaoBetipadao	NSS Unit	2	20
Blood Donation Drive	NSS Unit and B.L. Nair Hospital	2	100
Moving Screening on Gender Sensitization	NSS Unit and Akshara Foundation	2	32
Workshop on Yoga to observe International Yoga Day	NSS Unit	3	43
Guest Lecture on Cancer Awareness	NSS Unit and Cancer Patients Aid Association	2	40
Rally to observe World Population Day	NSS Unit and Family Planning Dept	2	50
Poster Making on World Population	NSS Unit and Family Planning Dept.	5	25
Cloth Bags	NSS Unit	2	50
Tree Plantation	NSS Unit and Village Panchayat	3	33

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Anubhuti Event	Prize in Intercollegiate Dance Competition	Ruia College, Matunga	10
Blood Donation Camp	Felicitation for being their partner	B.L. Nair Hospital	100
Social Awareness Activity through NSS	Felicitation for arranging activities Dengue malaria awareness, Leprosy awareness	B.M.C- D Ward, Mumbai	100

	through street plays, and pulse polio		
NSS Special Camp	Appreciation for Village Cleanliness Drive	Village Panchayat- Vasai, Thane	50
Jallosh Event	1st Prize in Dance Competition	Shiv Darshan Society, Mumbai	10
Family Planning Activities	Trophy to P.O. Dr. Sumita Shankar	Family Planning Department	10
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
WDC	Faculty of Sophia college	Workshop on gender equality by Geeta Rao	1	10
WDC	IIT Bombay mood indigo 2020 and Akshara foundation	Embracing self	1	10
WDC	Swayam Akshara	Women struggle against violence	1	15
NSS	NSS Unit and Village Panchayat	Tree Plantation	3	33
NSS	NSS Unit	Cloth Bags	2	50
NSS	NSS Unit and Family Planning Dept.	Poster Making on World Population	5	25
NSS	NSS Unit and Family Planning Dept.	Rally to observe World Population Day	2	50
NSS	NSS Unit and Cancer Patients Aid Association	Guest Lecture on Cancer Awareness	2	40
NSS	NSS Unit	Workshop on Yoga to observe International Yoga Day	3	43
NSS	NSS Unit and Akshara Foundation	Moving Screening on Gender Sensitization	2	32
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Conference On "Sustainable Development in the field of Commerce, Management and Economics in the 21st Century	700	Participants and NSS College of Commerce Economics, Mumbai	04
Faculty Development Programme on "Interpersonal Relation and Teacher Students interactions"	40	Participants and College Management	07
Guidance lecture on How to prepare PPT	81	NSS College of Commerce Economics, Mumbai	04
RBI Monetary Museum Study Visit	25	NSS College of Commerce Economics, Mumbai	08
Live Streaming of "Union Budget 2019"	63	NSS College of Commerce Economics, Mumbai	02
English Speaking course collaboration with CN Consultancy Services.- (Six month duration)	60	NSS College of Commerce Economics, Mumbai	02
Computer Basics course for the students.	150	Students and NSS College of Commerce Economics, Mumbai	03
Tally ERP and Introduction of GST	80	NSS College of Commerce Economics, Mumbai	03
International webinar on Business Strategies post Unlock-1 of Lockdown was organized by Entrepreneurship Development Cell Department of Mathematics and Statistics	228	NSS College of Commerce Economics, Mumbai	03
National Conference on "Way	645	NSS College of Commerce	03

forward for Banking and Personal Financial Management" was organized by Research Cell and Dept of Accountancy of College	Economics ,Mumbai
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Career and Placement	"Career options after Graduation"	"Career options after Graduation" jointly organized by Commerce dept and Career and Placement Cell with association Amrita P. Mumbai Educational Trust - MET League of Colleges, Bandra	08/08/2019	07/08/2020	55
Career and Placement	Training and Placement Programme Youth Employ ability Programme	Ms. Radhika Darde, Placement consultant and Trainer, Techno serve, Mumbai	14/10/2019	19/01/2020	25
Career and Placement	Communication and Employability Skill, Grooming and Etiquettes Presentation skill	1. Ms. Shivani Kadulakar 2.Mr. Sudin Kakodkar Growth Centre Pvt. Ltd. Mumbai	17/09/2019	16/09/2020	65
Career and	"Career	rs.	22/01/2020	Nil	70

Placement	guidance on UPSC/MPSC Examinations" in association with Pravaah Institute, Mumbai	SahnaVa idya CEO, Pravaah Institute, Bandra(E) Mumba			
Career and Placement	"Networking and Hardware Industry and opportunities "	Mr. DurgeshVishwakarma, Marketing Manager, Mr. Ajay Pawar Mr. Anil Kadam (JetkingInfostrain Ltd. Dadar (W) Mumba	17/01/2020	Nill	88
Career and Placement	Employability Aptitude test for graduate and post graduate students	Team NIIT Mumbai	24/07/2019	23/07/2020	60
Career and Placement	"Tally ERP and Resume writing	Mr. Pravin Nanda Centre Manager Mr. Sharang Keer, CA Faculty, Ms. Sadhana Waghmare Coordinator ICA Dadar Mumbai	06/01/2020	Nill	80
Career and Placement	Tally ERP and GST Course f	ICA Dadar	02/01/2020	30/03/2020	40
Stress management workshop	To make students aware of how to manage stress in life	SeemaDasgupta from "Samarpan Meditation" organization , Yoga Prabh aBharati Trust, Mumbai	17/02/2020	Nill	150
Blood Donation Camp	To donate blood	B.L. Nair Hospital, Mumbai	01/02/2020	Nill	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ICA Dadar, Mumbai	02/01/2020	Short term certificate course in Tally ERP and introduction of GST	40
CN Consultancy Services, Mumbai	03/12/2019	To impart English Speaking training to the students	60
Shalaka Beauty Parlour, Mumbai	28/09/2019	To provide training about Beautification Course and how to start beauty Parlour	15
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.95	2.85

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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Soul 2.0	Fully	2.0 Software	2014
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12558	1650240	575	112450	13133	1762690
Reference Books	5328	1871926	57	19487	5385	1891413
e-Books	3135000	27525	Nill	5900	3135000	33425
Journals	7	16569	Nill	Nill	7	16569
e-Journals	6237	Nill	56	Nill	6293	Nill
Digital Database	21	Nill	Nill	Nill	21	Nill
CD & Video	25	10486	Nill	Nill	25	10486
Others(s pecify)	1702	203773	Nill	Nill	1702	203773
Weeding (hard & soft)	7551	869064	Nill	Nill	7551	869064

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Shamim Sayed	Basic concepts in Auditing	ppt and Google classroom	12/07/2019
Dhiraj Ovhal	Marketing	Google Classroom	18/07/2019
Dhiraj Ovhal	Advertising	Google Classroom	22/06/2019
Dr. Raj Soshte	Marginal Costing	PPT	14/08/2019
Dr.Raj Soshte	Financial Sector Reforms In India	PPT	15/01/2020
Neha Patange	Consumer protection Act 1986	PPT	24/06/2019
Sachin Mungase	Supply and Production Decision	PPT	12/09/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
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Existing	75	2	70	5	5	10	9	17	1
Added	0	0	0	0	0	0	0	0	0
Total	75	2	70	5	5	10	9	17	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

17 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E learning Center	http://www.nsseducation.org/degreecollege/e-contents.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
34.55	39.08	19.71	24.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has Annual maintenance Contract for equipment like lift, computers, printers, air conditioners, water coolers, telephones, software etc. • Full time laboratory assistant is appointed for maintenance of computer laboratories. • The Sanstha has appointed a dedicated staff for regular upkeep and maintaining orderliness in the entire campus. Full time Electrician, plumber, carpenter, housekeeping staff, gardener, etc. are available on the premises during college timings. Other technicians are deputed by management as and when required. • Complaints related to Fans, Computers, laptops, furniture, fixtures, plumbing, electrical work etc. are received through applications from teachers, peons and students council. Majority of them are resolved by the in-house staff. If required, the experts from outside agencies are called. • Management has annual contract with an external security agency for providing round-the-clock security staff on the campus • Pest control is carried out to increase the life of resources in library, Offices, godown, etc. • Records of dead stock and other material utilized are properly maintained • Use of common LCD's/Laptops for lectures are recorded in log book • Suggestion boxes are installed in the premises to take feedback and suggestions • Special facilities like Ramp, Lift, toilet, special seating arrangement and the large passage for easy movement of wheelchairs are available for physically disabled students. • Canteen is outsourced and they take care of its regular upkeep. College has 9 big and spacious classrooms and 3 tutorial rooms. Every classroom has a green chalkboard, with provision for using ICT tools like LCD projector for PPTs, Audio-visual system and Collar mike. Cleanliness of class rooms is done by peons and sweepers. The College has 75 computers installed in various places that are optimally utilized for academic, administrative and examination related works. These machines are maintained by technical staff appointed on AMC. Library staff maintains visitors register. Books registers, stock records. Books are purchased on requisition list received from the concerned departments, and approved by the HOD and the Principal. Other issues such as

weeding out of old titles, schedule of issue/ return of books etc are resolved by the library advisory committee. The INFLIBNET facilities - NLIST Journals are accessible for students and teachers. The Gymkhana is open to students and staff during specified timings. Gymkhana has indoor games facilities like chess, carrom, and table tennis. Purchase, repair and maintenance of sports equipments and other resources is taken care by the Gymkhana Committee and Physical education incharge. Professional coaches are appointed for outdoor sports like Cricket, Kabaddi, Volleyball, etc. every year. College hires play grounds for Annual Sports day and outdoor sports events like Kabaddi, Kho-Kho, Cricket, Basket Ball, Foot Ball etc. • Air-conditioned Gymnasium with modern equipments is available to all at concessional rates. 3 gym trainers are appointed by the management. Management takes care of the maintenance of Gym. Multipurpose Auditorium with ultra-modern equipments and operating staff is common for all Institutes under the Sanstha and available for college programs. Each Institute has to plan their activities in advance and make booking.

<http://www.nsseducation.org/degreecollege/pdf/Procedures%20and%20Policies%20%20A.Y.%202019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India Post-matric Scholarship	125	1010450
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge course "Basics of Mathematics Statistics"	03/07/2020	200	College Internal Staff
Language lab	28/06/2019	100	College Internal Staff
Remedial coaching 1st Half 2019-20 (Sem. II, IV VI)	20/02/2020	470	College Internal Staff and Experts from Outside
Remedial coaching 2nd Half 2019-20 (Sem. I, III V)	24/09/2019	404	College Internal Staff and Experts from Outside
Tally ERP and Introduction to GST	02/01/2020	40	ICA, Bangalore and Department of Accountancy
English Speaking Course	03/12/2019	60	CN Consultancy Services Mumbai -

			Mr. Neil Gonsalves " Mumbai by
Yoga- Meditation	19/06/2019	43	NSS Unit
Mentor- tutor scheme	02/05/2019	950	All College Internal Staff
Computer Basics course for the students.	05/01/2019	150	Dept. of Mathematics Statistics Prof. Nimesh Punjani, Asst Prof- Lala Lajpatrai College
Training and Placement Programme Youth Employability Programme	14/10/2019	25	Ms. Radhika Darde, Placement consultant and Trainer, Techno serve, Mumbai
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive exam MPSC/UPS C guidance lectures for all the F.Y/S.Y/T. Y.B.Com students.	100	100	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
• Axis Bank • ICICI Prudential •	25	13	• Leather goods house • Quality	119	70

Hamleys Tele performance • Samco Securities • Motilal Oswal Investment Services • Reliance Mall • Synnex Group • HDB Chandivali			teaching • Anakin Management Consultants • Arihant infocomm • Yes bank • Sureprep • ELSON PACKAGING INDUS. PVT. LTD. • Prism Facilities Management Services • Pregna International Ltd • GA MALHOTRA RTO ADVISOR • Pradee		
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	70	B.COM	NSS College of Commerce and Economics	NSS College of Commerce and Economics	M.Com
2019	13	B.COM	NSS College of Commerce and Economics	University of Mumbai	M.COM, /M.A, /LLB
2019	1	B.COM	NSS College of Commerce and Economics	Foundation Institute of Business Study and - Bangalore Campus ,119. KHB Main road	MBA
2019	3	B.COM	NSS College of Commerce and Economics	Lala Lajpatrai College, Mumbai	M.COM/ MMS
2019	1	B.COM	NSS College of Commerce and Economics	Anjuman Islam Management, Mumbai	MMS
2019	1	B.COM	NSS College of Commerce and	Parle Tilak Vidyalay	MMS

			Economics	Institute of Management Vileaprl	
2019	1	B.COM	NSS College of Commerce and Economics	Devi Mahalaxmi college, Mumbai	MMSTE
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intra Collegiate Sports Week (August 02, 2019 to August 07, 2019)	Institution level	150
Annual Sports Day on (8th January 2020)	Institution level	200
Shravandhara Singing Competition (9 Aug 2019)	Institution level	14
Annual day on 31st January 2020	Institution level	500
Traditional Day on 21 Dec.2019	Institution level	100
Intercollegiate competitions Students participated in Youths festival which is conducted by Mumbai University	Intercollegiate competitions	11
Saree and Tie day on 29th January 2020	Institution level	14
Poster competition It was arranged on 24th December 2019	Institution level	14

Salad making competition on 13 Feb 2020	Institution level	10
Solo singing and Solo dancing competition on 18th February 2020	Institution level	15
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	1st Position in Inter University Best Physique C ompetition under 60kg Group and also get selected for 1st Asian University	National	1	Nill	645	Mr. Ajinkya Ravindra Pawar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council is the back bone of the college which organizes various activities in association with other committees. The council is formed every year which comprises of Class Representatives from each class on merit basis and Representatives from Sports, Cultural, NSS and WDC committees. All these members elect a General Secretary from among themselves. The council is responsible for handling all college activities under the guidance of teacher conveners. They held regular meetings with the teacher incharge of council for planning and coordination of work. The teacher incharge organizes Orientation programme and training and mentoring programme for the council members throughout the year to encourage and motivate them. At the end of each year Annual prize distribution is held wherein Best council members are rewarded and appreciated for their outstanding work. The following are the few activities organized and participated by the students council: 1. Induction Programme for F.Y. B.Com. students 2. Shravandhara- Musical Event organized by Cultural Committee 3. WDC Committee in organizing 3 days Karate Training (Women Development) for Girls Students, Debate, Essay and Elocution Competition. 4. NSS Student representatives have organized Blood Donation Camp, Street Play Competition, and Poster Making. 5. PTA Meeting arranged by Parent- Teachers' Association 6. Helped in conducting various intra collegiate competitions like Poster Making, Solo Singing, Traditional Day, Saree and Tie Day Debate, Mehendi, Salad Making, Annual Sports Day organized by college committees. 7. Participated and motivated other students to participate in inter collegiate Sports, NSS and cultural events. 8. Assisted in conducted departmental and

Committee activities - EVS, Accounts, Commerce, Accounts, Economics, Mathematics, Business Communication, Marathi Vangmay Mandal. 9. Assisted in organizing Workshop on Intellectual Property Rights 10. Annual Convocation Ceremony held on 25th January 2020 11. Annual Social Function Cultural Programme held on 31st January 2020 12. Selection of Best Students of the College by members of Students Council 13. Annual Prize Distribution held on 29th February 2020 Students Representation in various academic administrative Committees of the college as follow 1. IQAC 2. College Development Committee 3. WDC 4. ICC 5. College Magazine 6. News letter 7. National Service Scheme 8. Sport Committee 9. Cultural Committee 10. Gender Champions 11. Students Council. 12. Marathi Vangmay Mandal, 13. Alumni Faculties are invited and part of Students' Council for the smooth the functioning of the council. The college has a student council body. The committee consists of following members for academic year 2019- 20 The committee was constituted with the following members 1) Dr. Shamim Sayed I/C Principal - Chairperson 2) Mr. Sachin G. Mungase Convener 3) Mr. PradeepTawade Sports Incharge - Member 4) Dr. Sumita Shankar NSS Programme Officer - Member 5) Ms. NehaPatange Cultural Incharge - Member

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a functional and very active alumni association which helps to build a good network between the college and the alumni. The alumni conducts meet periodically where they interact among themselves, NSS faculty members and students for undertaking development activities in the college. Alumni are represented in the college IQAC and give valuable suggestions in planning the programmes. Alumni also support many students' centric sports, cultural, NSS, placement activities and seminars. a) Ms. Gayatri Gupta has given Guest Lecture on "Communication Skill" in NSS Special Camp 2019-20 at Parol Village, Tal: Vasai, Dist. Palghar. b) Mr. Akash Kulye has given Guest Lecture on Street Play in NSS Special Camp 2019-20 at Parol Village, Tal: Vasai, Dist. Palghar. c) Mr. Sangram Kurpe has taken practice of our students for the Cultural Programme - Shrivandhara- Musical Event and Annual Day of the College. d) Information is disseminated and eminent alumni is gathered through social media platforms such as facebook, whatsapp and linkedin accounts e) The Alumni has a dedicated web page on Website where all activities and information is passed on to students, .

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association conducts meet periodically where they interacted among themselves, NSS faculty members and students for undertaking development activities in the college. Alumni are represented in the college IQAC and give valuable suggestions in planning the programmes. Alumni also support many students' centric sports, cultural, NSS, placement activities and seminars. a) Ms. Gayatri Gupta has given Guest Lecture on "Communication Skill" in NSS Special Camp 2019-20 at Parol Village, Tal: Vasai, Dist. Palghar. b) Mr. Akash Kulye has given Guest Lecture on Street Play in NSS Special Camp 2019-20 at Parol Village, Tal: Vasai, Dist. Palghar. c) Mr. Sangram Kurpe has taken practice of our students for the Cultural Programme - Shrivandhara- Musical Event and Annual Day of the College. d) The Alumni has a dedicated web page on

Website where all activities and information is passed on to students, e) Information is disseminated and eminent alumni is gathered through social media platforms such as facebook, whatsapp and linkedin accounts.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is one of the pioneering institution in south Mumbai to offer education to the under privileged sections of the society. We believe in the principles of equity, justice and diversity. The Board of Trustees, the Governing body of the institution, the Principal, Teaching and Non-Teaching staffs and students work hand in hand in order to meet the vision and objectives of the founders of the college. The College Organization Chart clearly shows decentralization and participative management.

1.College Development Committee: The College Development Committee is the governing body that takes care of all administrative needs of the college. This committee comprises of all stakeholders of the institution such as the Chairperson of management, the Secretary of the management, One head of department, to be nominated by the principal, Three teachers in the college, elected by the full-time amongst themselves out of whom at least one shall be woman, One non-teaching employee, elected by regular non-teaching staff from amongst themselves four local members, nominated by the management in consultation with the principal, from the fields of education, industry, research and social service of whom at least one shall be alumnus Co-ordinator, Internal Quality Assurance Committee of the college General Secretary of the College Students' Council and the Principal of the college or head of the institution. The CDC is responsible for preparing an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extra-curricular activities. It reviews all the activities of the college and make necessary recommendations about infrastructural development, finance, other administrative activities of the college. It meets quarterly in a year. It considers suggestions and feedback from all the members in decisions relating to new courses, audits, the scheduling of events to be conducted during the academic year etc.

2. Philosophy to groom leadership at various levels:- The college has around 33 administrative bodies comprising of Teachers, non teaching staff and students to take care of the various activities throughout the year. The students and staff are deputed for seminars and workshops on leadership training, which helps them to execute the leadership functions at their respective levels. In their role as conveners of various college committees, faculty members conduct meetings, hold discussions. The role of mentoring student also provides an opportunity for faculty members to develop their leadership skills. The activities of the support staff are divided into the administration and financial responsibilities. Both the department work with independence as per the policies laid down in the Rules and Regulations of the Nagrik Shikshan Santha. The student's council is the backbone of the college. It works under the guidance of the faculty and help in smooth conduct of the college activities. Business Fiesta- organised by the Entrepreneurship Development Cell has provided the platform for the development and growth of the entrepreneurship skills among the students and to imbibe the attitude and business leadership.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Since the college is affiliated to University of Mumbai, the curriculum is designed and developed by the Board of Studies of the University. Course Syllabus and other details are well informed to the students. Faculty member provide their inputs in framing the course contents through feedback and participation in syllabus revision workshops. Feedback on Curriculum is collected from the students, alumni and parents by IQAC. Internal assessment give open hand. The college funds value added courses like Tally with GST, Computer Basics and English speaking course and arranges educational visits for imparting skill based knowledge and learning beyond books.</p>
Teaching and Learning	<p>Academic Calendar, Lecture plans, Teaching diaries, Syllabus completion reports are prepared by department gives clear indication to complete the curriculum in time. Lecture notes, PPTs, Question bank etc provided to students through google class room. Assignments/ projects, group discussions, seminars, industrial visits, elocution, debate, quiz competitions guest lectures, etc help to monitor the students performance. Value added courses, bridge courses , Internships are organized. Remedial lectures, mentor tutor scheme, extra lectures for slow learners. Feedback from students, Mentoring and Guidance by HODs, constant review monitoring by Principal and IQAC, review meetings, Departmental result analysis help in maintaining teaching standards.</p>
Examination and Evaluation	<p>The college conducts examinations following the guidelines of University of Mumbai. Masking of Answer-books, Issue of Hall Tickets, Online filling of Examination Forms, Internal assessment (Project/ viva/ practical) and entry of Marks is done at college level. Photocopy, verification, revaluation and declaration of results are as per the rules. There are separate rooms with necessary amenities for printing of Question papers, Online assessment and Documentation. Examination schedules are prepared in advance and informed to students.</p>

Results are declared in time as per the rules. Faculty contributes in all examination work of University like question paper setting, invigilation, evaluation, Moderation etc.

Research and Development

The college has Research Cell which plans programmes like Vachankatta and EYES @NSS(Enlighten You at every Saturday) for motivating staff and students to undertake research activities. Guest speakers are invited for lectures on research methodology, research funding agencies and new trends in research, etc. Students and staff are encouraged to present their work at seminars, conferences and research festival of affiliating University known as Avishkar. Online journals are subscribed, Duty leaves and reimbursement of research expenses are provided to researchers. Adequate infrastructure is made available to carry research projects. 100 percent staff is registered for Phd and 40 percent has completed.

Library, ICT and Physical Infrastructure / Instrumentation

Library is automated with Soul software, N-List facility providing access to more than 6,000 e-journals and 1,00,000 ebooks, 8 computers with internet access. To encourage students to use numerous reference books, e-resources, OPAC the librarian conducts Orientation sessions and book exhibitions. Google Classroom, News Paper Clipping, reading week and Best Library User Award, etc activities of the library. Physical infrastructure and instrumentation like multipurpose auditorium, well furnished canteen, College office and 2 computer labs with computers and internet access. Network resource centre, Laptops, LCD Projectors, CCTV cameras, WIFI facility, software in areas like payroll, student database, attendance etc

Human Resource Management

Staff Recruitment selection, service rules and promotion policies are transparent and based on the rules. All employees are benefitted with paid leaves and EPF as per the rules. Development and training programmes are organized for staff and students. Staff is felicitated for their academic achievements and dedicated service. The College has adequate welfare measures for all such as 'NSS Patphedi'- Credit

society for staff, first aid facility, , Gymnasium at concessional rates , Health and Fitness programmes, Washing, Uniform and Travelling allowances, Reimbursement of training programme/seminar/workshop expenses, duty leave, Income tax counseling and Tax return filing at concessional rate.

Industry Interaction / Collaboration

Students are exposed to industry expertise through lectures, workshops, courses, field visits etc. The Placement cell of College has organized many Career guidance, counseling, soft skills development programmes and campus interviews with different industries. Soft skills development through English speaking course in collaboration CN CONSULTANCY SERVICES. M.com Students are provided internship with various companies. Skilled based Short term certificate courses are conducted by signing MOUs with different agencies. The College has an Entrepreneurship Development Cell which conducts activities to promote entrepreneurship skill among students throughout the year.

Admission of Students

Admission process is as per procedure prescribed by the University of Mumbai. The college ensures wide publicity of admission process through Prospectus and Website. Transparency is ensured from the stage of notification till the completion of admission process. These are as per the norms of the affiliating University wherein our own in house students are given admission and remaining seats are allotted as per merit. Merit lists are displayed prominently on the college notice board and website. The college follows online admission and enrolment procedure. The schedule for admission to the first year degree college is notified by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Tally ERP 9.0 software is used for recording all the financial transactions. Transactions related to University payments, Provident Fund, Income Tax and Professional Tax are performed online via NEFT. Payroll software is used for salary records and transactions. Internal audit is conducted quarterly to monitor and

regulate finance and accounts. There is system to provide training to account staff for the updating knowledge and skill about finance and account. The budget is prepared, approved and finalized at the beginning of academic year. All expenses are monitored and approved by the CDC, Purchase committee and Planning forum.

Examination

The state of the art system to support the entire examination process is established at the college , including dedicated server for examination work. All important communications regarding examination schedule, filing of examination forms, time table and results is displayed online for convenient access. There are separate rooms with necessary amenities for DEEDS-printing of Question papers, online assessment and Documentation of Examination records. Receiving the question papers, submission of student's performance evaluation report, remuneration bills towards examination work are observed using online system. examination forms, seating arrangement, hall tickets, results etc. are retrieved online through Digital portal. Online assessment of answer books through MU portal. Internal assessment and projects are online through emails and viva voce conducted. Results displayed online for convenient access. Grievance Redressal Mechanism is in place. Verification, Reevaluation and/or Photocopies of the answer books may be applied for by the students.

Student Admission and Support

Online admission is implemented by the college as per the University and Government regulations. Wide publicity of the admission process is ensured through College website, Emails and SMS. College Prospectus, Admission notification with details regarding eligibility, admission processes, fees structure, freeship, Scholarship, documents required, etc. is made available on College website. Students can access rules and regulations, Support services, Placement activities, Magazine and newsletters, Career guidance and Training programmes, Remedial lectures and mentor tutor scheme details, Link of Video lectures and E- content, etc on the college

website. They can download application forms for various facilities through college website. Information related to Anti- Ragging cell, Internal Complaint committee, Grievance Redressal cell and RTI Cell is made available on institution website for students support.

Administration

The College follows online and computerized administration process to ensure the prompt and transparent reporting. Online admission, enrolment/PRN generation, TC generation, Eligibility and Migration process, Scholarship Forms. Online Attendance through Digital Edu software. Online Updation of information to AISHE Portal. The roster of the college is also prepared and maintained online to the divisional commissioner office and affiliated university. The personnel and payroll management is done through e-sevaarth pranali. E-TDS return filing, Online Application to RUSA for various development funds. Online generation of university examination forms, seating arrangement, hall tickets, results etc. Biometric attendance software for staff members • Tally ERP software for Accounts, MKCL Software for students database. SOUL, OPAC N-List, INFLIBNET, Computerized books, Barcoding system in library.

Planning and Development

Online meetings of various planning bodies like CDC, Purchase committee and Planning Forum for prompt planning and transparent procedures. Different Email Accounts for various academic and administrative committees for proper dissemination of information and record keeping• IQAC undertakes various activities relating to quality enhancement and control measures and funding through proper budgets. Regular update of Website. Prospectus, Academic Calendar, Timetable, Teaching plans, course syllabus, News letters and magazines are in digital form and uploaded on website. Attendance and lectures are monitored through Digital Edu software using RFID card and hand held devices. Student can access their attendance records and receive important information/ notices given out by the college using Insync-digital edu customized app. Social

media platforms are used to exhibit college activities and connect with Alumni on instagram, Facebook and linked in.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dhiraj Ovhal	Data Organization in Revised Accreditation frame of NAAC by IQAC of Vidyalankar Institute Technology , Mumbai	Vidyalankar Institute Technology , Mumbai on 27 June 2019	1000
2019	Dhiraj Ovhal	Filling AQAR under New NAAC Process by Smt. P.N. Doshi Womens College Ghatkopar, Mumbai-86	Smt. P.N. Doshi Womens College Ghatkopar, Mumbai-86 On 28 June 2019	1000
2019	Amitha Rao	FDP- STC- Pedagogic Innovations	UGC Human Resource Development Centre , University of Mumbai 06/05/2019 to 11/05/2019	1000
2019	Dr.Raj Soshte	FDP- STC- Pedagogic Innovations	UGC Human Resource Development Centre , University of Mumbai 06/05/2019 to 11/05/2019	1000
2019	Dr.Sumita Shankar	Short term Course on STP on Gender Sensitization	UGC- Human Resource Development Centre , 22ND July, 2019 to 28th July, 2019	1000
2019	Dr. Raj Soshte	Refresher course in Commerce Accountancy and	UUGC- Human Resource Development Centre,	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP- Guidance lecture on -"Revised Accreditation Framework of NAAC"	Nill	20/07/2019	20/07/2019	10	Nill
2019	One Day Faculty Development Programme On "Interpersonal Relation and Teacher Students interaction s "	Nill	07/03/2020	07/03/2020	30	10
2019	Arranged CAS Promotion Interview	Nill	17/10/2019	17/10/2019	12	10
2019	One Day Multidisciplinary National Conference On "Sustainable Development in the field of Commerce, Management and Economics in the	One Day Multidisciplinary National Conference On "Sustainable Development in the field of Commerce, Management and Economics in the	25/04/2020	25/04/2020	12	10

	21st Century	21st Century				
2019	Stress management Meditation workshop	Stress management Meditation workshop	17/02/2020	17/02/2020	4	6
2019	Nil	Computer training for the non-teaching staff of the college to enhance their operational skill	11/01/2019	11/01/2019	Nil	7
2019	Guidance Lecture on "Emotional Intelligence"	Guidance Lecture on "Emotional Intelligence"	27/01/2020	27/01/2020	8	4
2019	Training programme for Attendance software	Training programme for Attendance software	29/06/2019	29/06/2019	2	2
2019	Training for staff about Student Admission Software	Training for staff about Student Admission Software	23/05/2019	23/05/2019	4	2
2019	Training for Online Examination software	Training for Online Examination software	27/07/2019	27/07/2019	5	3

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
5 Days National Level FDP Programme Post COVID State of Economy Wealth Creation Strategies	1	04/06/2020	08/06/2020	5

5 Days FDP Programme Evolution from Offline to Online Teaching	1	30/05/2020	03/06/2020	5
National Level 3 Day FDP on Online College Management and Online Contents Creation Tools	1	30/04/2020	02/05/2020	3
Online Faculty Development Programme on Evolution from Offline to Online Teaching	1	30/05/2020	03/06/2020	5
Online Short Term Training Program on "MATLAB based Teaching-Learning in Mathematics, Science Engineering"	1	18/05/2020	22/05/2020	5
Online One Week Faculty Development Programme on Recent Advances in Material Science and in Mathematical Applications	1	15/06/2019	19/06/2019	5
Faculty development programme on Investment Planning	8	21/01/2020	21/01/2020	1
Faculty Development Programme On "Interpersonal Relation and Teacher Students interactions "	30	07/03/2020	07/03/2020	1
FDP- Guidance lecture on -"Revised Accreditation Framework of	10	20/07/2019	20/07/2019	1

NAAC"				
Refresher Course in Business Studies	1	10/02/2020	22/02/2020	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	Nil	13	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Financial support for research and academic publications and training programmes such as orientation programmes refresher courses and short term courses/ FDPs and seminars and workshops. • Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies. • Staff welfare committee is constituted every year which undertakes welfare and leisure activities for staff like celebration of Birthdays, staff picnics, Yoga and stress management sessions , teachers day celebration etc. • • Staff can access to various online resources such as N-LIST, INFLIBNET. • Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management.</p> <p>• NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. • Staff reading room is available with 4computers and internet facility with printer. • On campus First aid facility is</p>	<p>• NSS Patphedi-Credit society for staff members for the investment and credit facility benefits. • • Duty leaves and Study leaves are granted to support professional development and encourage them to pursue higher studies. • Awards and felicitation to achievers and retiring staff members in Teachers day programme by Management. •Welfare and leisure activities for staffs like celebration of Birthdays, staff picnics, Yoga and stress management sessions, etc. On campus first aid facility is available for staff. • Gymnasium at concessional rates for staff members. • Washing, Uniform and Travelling allowances are given as per the norms. • Diwali gifts are given every year to non-teachings staffs.</p>	<p>• Book Bank scheme for backward category students and open category students on merit basis Freeship and Scholarship • Ramp and toilet Facility for Students with Physical Disabilities • • Medical assistance to students: Health Centre, Health Insurance • • Organizing coaching classes for competitive exams: • • Skill development (Spoken English, Computer Literacy, etc.) • Yoga • Guest Lecture, Expert Session Workshop:- • Support for slow learners:- The Mentor Tutor scheme • UGC NRC, Canteen • Gymnasium • Girls Common room • Gymkhana • Counseling • Scholarship/ Freeship • Yuva Raksha - Students group Insurance Scheme • Mentor- Tutor • Remedial lecture series • Coaching for Entry in Services. • Training and placements • Internal Complaint Committee (ICC) • Anti Ragging Cell • Grievance redressal Cell • Equal Opportunity Cell</p>

available for staff. •
Gymnasium at concessional
rates for staff members.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Governing body and Principal take active interest in monitoring the financial resources of the College. The Principal prepare Annual budgets before commencement of academic year and submit the same to the management for approval. The budgeting and formally specified procedures have a built-in mechanism to ensure effective and efficient use of financial resources of the college. The principal presents the budget before CDC for approval. The college has applied for RUSA Grant for the academic year 2019-20 .The financial accounts of the Institute are maintained by using ERP Tally software. There is Purchase Committee to monitor and decide on the purchase of various materials/equipment for the college. Internal audit is conducted quarterly to monitor and regulate finance. All payments are made through cheques and cash in hand is limited to small amount.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

600000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	Yes	Joint Director, Mumbai Region and U.G.Devi Co, Mumbai and NAAC Bangalore	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Conducted periodical meetings with parents to discuss the students' performance and attendance and activities of the college. • Provided Library books to the parents. • Participation in the college activities and Business Fiesta and Celebration of Women day. • Feedback of various activities from the parents.

6.5.3 – Development programmes for support staff (at least three)

• Credit Society- NSS Patphedi. • Arranged Training Programmes / Workshops for Non-Teaching staff and Duty leaves and reimbursement of expenses was granted for attending training programmes. • Awards and felicitation for pursuing higher academic degrees and retiring staff members for dedicated services. •

Welfare and leisure activities for staffs like celebration of Birthdays, Staff picnics, Yoga and Stress management sessions, lectures by Health experts etc. • On campus first aid facility is available for staff. • Gymnasium at concessional rates for the staff members. • Washing, Uniform and Travelling allowances are given as per the norms. • Diwali gifts are given every year to the non-teachings staffs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- More emphasis on ICT.
- More focused on Students centric activities.
- More emphasis on Short term courses, Certificate, Value added, Life skills course, etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Teachers Activity - One Day Faculty Development Programme On "Interpersonal Relation and Teacher Students interactions	07/03/2020	07/03/2020	07/03/2020	40
2019	Arranged CAS Promotion Interview For 6 teacher arranged for 2 to 3 and 3 to 4 level	17/10/2019	17/10/2019	17/10/2019	50
2019	One Day Multidisciplinary National Conference On "Sustainable Development in the field of Commerce, Management and Economics in the 21st Century	25/04/2020	25/04/2020	25/04/2020	700

2019	Online quiz competition for SY/TYBCom Students	21/05/2020	25/05/2020	30/05/2020	200
2019	IQAC Regular meeting and monitoring (8 Meeting)	21/06/2020	Nill	Nill	79
2019	PBAS Form Scrutiny and Preparation of CAS files	31/03/2020	31/03/2020	31/03/2020	6
2019	FDP- Guidance lecture on -"Revised Accreditation Framework of NAAC"	20/07/2019	20/07/2019	20/07/2019	10
2019	Students Activity - Guidance lecture on How to prepare PPT	30/08/2019	30/08/2019	30/08/2019	85
2019	Students Activity - One Day Workshop On "Intellectual Property Rights-Trade Mark Procedure has been jointly organised Internal Quality Assurance Cell (IQAC) and Department of Business Law	11/01/2020	11/01/2020	11/01/2020	96
2019	Students Activity - Annual Prize Distribution programme for graduate and post-	29/02/2020	29/02/2020	29/02/2020	175

graduate
students for
the 2019-20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Family planning Awareness in with association BMC D Ward	11/07/2019	11/07/2019	30	20
Gender-sensitive programme by WDC	22/08/2019	22/08/2019	40	30
Self defence workshop by WDC	27/08/2019	29/08/2019	30	Nil
Self defence workshop by WDC	11/12/2019	13/12/2019	30	Nil
Movie screening on gender sensitization by Akshara Foundation in association with NSS Unit	20/12/2019	20/12/2019	20	12
Poster making competition on Beti Bachao Beti Pado by NSS Unit	24/01/2020	24/01/2020	10	10
Debate competition on 'Whether work should be distributed equally between male and female members of home?'	17/02/2020	17/02/2020	7	5
Essay competition ' Women Empowerment '	22/02/2020	22/02/2020	10	8

Elocution competition on, "The rise of women is not about the fall of men"	24/02/2020	24/02/2020	7	3
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Initiatives that have been made by the institution in the following areas: Good Daylight Design. Water Efficiency. Indoor Air Quality and Ventilation. Energy Efficiency (Awareness) Tree plantation drive. Save Water and Electricity Campaign. Anti Plastic campaign and Prepared Paper Bags as well as distributed in adopted areas of College. Garbage segregation - Dry waste and Wet waste. Poster competition and Best out of waste competition to create environmental awareness, LED lights installed in campus. Motivate to all teaching and Non-teaching staff to use Public Transport. Environmental conservation, recycling, reuse among the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	3	21/09/2019	5	Pulse Polio Campaign	Undertaken Pulse Polio campaign in Tardeo areas, Mumbai	37
2019	1	1	27/06/2	1	MahitiD	Registr	52

			019		oot app i nstallati on	ation drive for MahitiDoo t app in college premises to help people	
2019	1	1	10/07/2 019	1	Create awareness and prevent Dengue, Malaria	To create awareness and prevent dengue malaria	40
2019	1	1	11/07/2 019	1	Family planning rally	Focusing on small family happy family	53
2019	1	1	12/07/2 019	1	Cloth bag making	Stitched (made) cloth bags out of old and torn clothes. These bags were distribut ed to people on street to create awareness of ill effects of plastic bags and use of re cyclable material like cloth for shopping bags	100
2019	1	2	31/07/2 019	1	Red Ribbon Club Acti vities	Red Ribbon Club Acti vities - awareness about HIV/AIDS	102

						- Peer Educators Workshop of MDACS	
2019	1	1	05/08/2019	1	Rakhi making activity with Eco friendly material.	Rakhi making activity with Eco friendly material. These Rakhis were sold and Rs. 1500 were collected which was given to Needy students Ms. Nirosha Boga for the medical expenses	15
2019	1	1	27/08/2019	1	Hemoglobin and blood group check up camp	Organized Hemoglobin and blood group check up camp	53
2019	1	1	30/08/2020	1	Flood relief Material for Satar a-Sangaali-Kolhapur-Konkan	Collected material such as clothes, food grains, biscuits , dry snacks , sugar, tea powder , dry milk powder , woollen clothes etc	100
2019	1	1	12/09/2019	1	Police Mitra Project	Police Mitra Project initiated	43

by
Traffic
control
team of
Mumbai
police .
NSS
Volunteer
were
given
training
by
Traffic
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control
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students and Teacher	20/06/2019	Every student must have Identity Card with him/her in the campus. Students must attend lectures, practical, tutorials etc. as per the Time Table. They must not abstain themselves from classes, practical, tutorials, examinations etc. without written permission of the Principal. Defaulters will not be sent up for Examinations. Students shall not organize picnics, excursions, trips any practical activity or meetings of any kind activities without prior written permission of the Principal. Ragging is prohibited. Government of Maharashtra has notified ragging as a cognizable offence. Use of Telephones is strictly

prohibited in the premises.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fit India Programme	29/08/2019	29/08/2019	500
Blood donation drive	24/12/2019	24/12/2019	120
Family planning rally	11/07/2019	11/07/2019	50
Tree Plantation	19/07/2019	19/07/2019	36
International Yoga Day Workshop	21/06/2019	21/06/2019	63
HIV/AIDS Awareness: in college as well as Tardeo area for spreading the awareness about HIV/AIDS.	31/07/2019	31/07/2019	102
Pulse Polio Campaign	21/09/2019	25/09/2019	37
Police Mitra Project	12/09/2019	12/09/2019	43
Swachha Bharat Pakhwada	11/08/2019	14/08/2019	25
Self defense workshop	27/08/2019	29/08/2019	30
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Paper less office .
- Tree plantation drive.
- Plastic free society
- Environmental conservation, recycling, reuse among the students.
- Save Electricity Campaign.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1:- Business Fiesta- A trade Fair organised by Entrepreneurship Development Cell. Goal :- The practice has been an excellent platform for the development and growth of the entrepreneurship skills among the students. The aim of the Trade fair organised every year is to imbibe the attitude and culture of self employment and entrepreneurship amongst the students. Context:- The students should get the practical knowledge of business skills, Management and Entrepreneurship Skills:- Commerce Students should understand the loss and profit concepts associated with business as well as Advertising and Promotion skills to attract the audience towards the product and services. With this practice platform they will show the courage to start with business having specific business skills. Practice:- Entrepreneurship Development Cell and Students Council jointly organized the Business Fiesta on Saturday, 15th February 2020 at campus. The basic objectives are to motivate students and develop the entrepreneurship skill among them through providing the business

platform. There were many different stalls of students which food items, games, mind games, herbal products, natural and , medicine, Mehendi , Tattoo making , mixing etc. etc. The event was inaugurated by Chairman of Nagrik Shikshan Sanstha, Dr.Jaydeep Mirashi at 9.30 a.m. More than 400 peoples including our students, the groups of senior citizen and people from the nearby society were visited business fiesta and supported for the success of the event. All the Teaching and Non-Teaching staff were present to encourage and motivate the students. Evidence of Success:- The students participated in this activity, and all the stalls made profit out of their business event. The students from other institutions have shown interest to participate in this activity in future and demanded that this should be done on bigger scale. Problems Encountered and Resources required :- The event requires more spacious area (Limited Infrastructure) Best Practice 2 :- Publication of Newsletters Goal:- The aim is to reach essential and quick dissemination of information to maximum students. It also aims to imbue the students to share their knowledge, feelings, ideas, articles etc. Context:-The arranges many important and useful programmes activities etc. The newsletter publishes the essential details for the students. Practice:- • The magazine committee publishes Newsletter every month. Student editors help in publishing the Newsletter. • Students and staff give their articles, views, opinions, etc for Newsletter. • The Newsletter is made available on the Web-site. Evidence of Success:- • Students visit the website in to read the Newsletter regularly. • Students show excitement to see their own articles, poems etc published in the Newsletter . • Many other colleges, outside students and other institutions visit our website to read the Newsletter. • The Vice-Chancellor of of Mumbai appreciated the efforts in this direction. Problems Encountered and Resources required:-Editing problems were encountered.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.nsseducation.org/degreecollege/pdf/Best%20Practices%20for%20the%20A.Y.%202019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- Prime location: Geographically the college is ideally situated in the heart of the city. It is just behind famous AC market and well connected by road and railways. It is approachable both from railway stations and there are bus routes to cover up nearby places.
- Progressive and supportive management with the motto of helping the under privileged sections of society and hence contribute for national development.
- Equality and fairness in all procedures: Admissions are given on fair basis to students belonging to different castes, classes and academic backgrounds. All policies and procedures are transparent and duly informed to all stakeholders. So there are no grievances from any of the stakeholders.
- Competent, qualified, committed and enthusiastic faculty members who are academic minded. The leadership is provided by a committed Principal. The faculty has long experience in the profession.
- The most remarkable strength of the institution is the cordial relation among the students and the teaching and non-teaching staff of the college.
- Highly secure environment with CCTV Cameras and 24X7 on campus security.
- Spacious and well ventilated Classrooms with ICT facilities, fully air-conditioned library with large number of books, internet and Wi-Fi facility, and other physical infrastructure promote physical well being and cordial study environment for students.
- Vibrant culture of cultural and sports activities for students gives them a platform to groom their talents and channelize them in proper manner.
- Enormous extension activities through WDC and NSS Units

incubates sense of Social responsibilities. • Skilled based Add on courses, programmes in collaboration with industry experts, Training programmes etc hence to improve job opportunities for students • The College, through its vision believes in developing qualities of honesty, hard work and dedication among students through teaching moral values. • The long term plan of the college is revealed in the following vision statement: To be a premier institution of higher education, contributing to national development by imparting quality education to youth.

Provide the weblink of the institution

<http://www.nsseducation.org/degreecollege/pdf/Institutional%20Distinctiveness%202019-20.pdf>

8.Future Plans of Actions for Next Academic Year

• To focus and target on digitization of college campus. • Automation of Office through purchase of administration softwares for admission, attendance, examination, payroll, etc. • To set up smart classrooms with all modern facilities. • To conduct Academic and Energy Audit. • To organize Intercollegiate, State and National level Cultural and Sports competitions. • To strengthen Mentor-Mentee scheme, encourage the parents to participate in the same and include the parents in the same. • To increase use of ICT in teaching-learning process. • To provide training about Online examination system and Online classes to the Staff and Students. • To conduct one week Induction Programme "Deeksharambh" for the students. • To organize workshops/seminars/national and International Conferences encourage faculty to participate and present research papers in said Workshops /Seminar a/ national and international Conferences. • To arrange Alumni Parent's meet. • To establish mechanism for supporting the needy students for paying their admission fees. • To arrange more programs on career guidance increase campus placements for students. • To encourage Departments to conduct more Certificate/ Value added Courses, soft skill and Personality development courses and Vocational training programmes for the students and staff. • To conduct more bridge and remedial courses for the slow learners. • To conduct more Workshops /Seminars/ Webinars/Training programmes etc for the students, Teachers and Non teaching staff. • To create the awareness about competitive examination among the students and help them for preparing for the same through expert guidance from various experts in the said field. • To improve the communication skills of students in English, with the help of English literary association. • To focus on Internship/ Field project. • To conduct short term courses on Research Methodology. • To conduct National / International Seminars in college. • To arrange mentoring sessions for faculty members and students. • To involve Alumni Association members actively in college activities. • To strengthen linkages with, other colleges, Industry and Academia, Alumni and the Institutions. • To start Ph.D. Research Center. • To motivate faculty for the registering for Ph.D/ Professional Courses, etc. • To motivate faculty for research projects like Major /Minor research projects. • To increase students interest in research activities. • To adopt appropriate precautions and safety measures in the college premises for prevention of Covid-19 infection.